

Audit and Accountability Committee



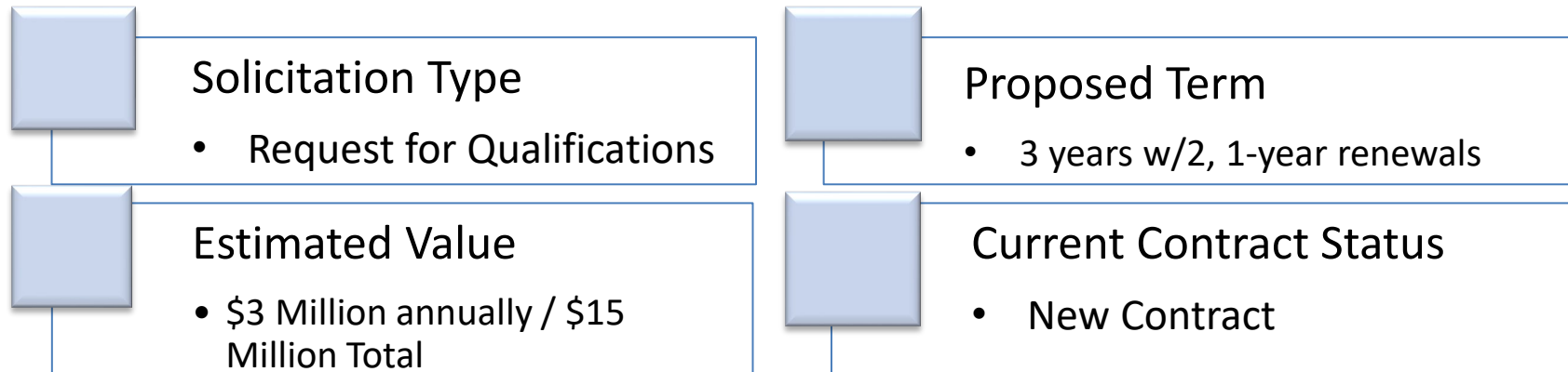
Pre-Solicitation Briefing for On-Call Professional Consultant Services for Planning Design, & Engineering

Date: January 31, 2023

Presented by: Tomika Monterville, Director, Transportation Department

Project & Solicitation Overview

The Transportation Department (TD) is seeking statement of qualifications from qualified firms as the collaborative lead regarding transportation planning, strategic planning, grant writing, compliance and monitoring, Geographic Information Systems/Intelligent Transportation Systems (GIS/ITS), public engagement, marketing services, program management and staff augmentation.



Solicitation Overview

Outreach

NIGP Codes Identified	90510 – Aerial Surveys & Map 90664 – Planning Urban 91522 – Communications Marketing 92517 – Civil Engineering *Additional NIGP codes will be applied
Number of Vendors to be Notified	Targeted Vendor Outreach: <ul style="list-style-type: none">4,243
Advertising	TVSA Channel 21 COSA Bidding Opportunities Website Hart Beat Texas Electronic State Business Daily

Evaluation Voting Members

Roderick Sanchez, Assistant City Manager,
City Manager's Office

Tomika Monterville, Director, Transportation
Department

Catherine Hernandez, Interim Assistant
Director, Transportation Department

Joe Conger, Public Relations Manager,
Transportation Department

Venessa Garza, Project Implementation
Manager, Transportation Department

Homer Garcia, Director, Parks & Recreation

Solicitation Requirements

Evaluation Criteria

Experience, Background, Qualifications of Firm, Key Personnel, and Key Sub-Consultants: (45 points)

Understanding of the Project and Proposed Management Plan: (35 points)

SBE Prime Contract Program: (10 points)

M/WBE Prime Contract Program: (10 points)

Additional Requirements

Local Preference Program: Not Applicable

Veteran Owned Small Business Preference Program: Not Applicable

Audited Financial Statements: Not Required

SBEDA Subcontracting Requirements: 17% M/WBE and 2% AABE

SBEDA Goal Setting Overview

Goal Setting Committee Members

Tomika Monterville, Director, Transportation Department
Michael Sindon, Administrator, Economic Development Department
Angelica Mata, Assistant Director, Finance Department
Nikki Ramos, Assistant Director, Parks & Recreation Department
Frank Munoz, External Council Appointed Citizen Voter
Julianna Lopez, External Council Appointed Citizen Voter

API Applied

SBEDA Program Criteria = 20 points

- SBE Prime Contract Program = 10 points
- M/WBE Prime Contract Program = 10 points

SBEDA Subcontracting Requirements: 17% M/WBE Subcontracting; 2% AABE Subcontracting

- Self-performance by Prime respondents will count toward subcontracting goals.

Availability Analysis

APIs are supported by the following analysis on a contract-by-contract basis:

- Opportunities for S/M/WBEs within the scope of work
- Percentage of S/M/WBEs available in the Central Vendor Registry
- Utilization of S/M/WBEs on historic projects similar in nature

Project Timeline

